

Project Shepherd

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In collaboration with PKAL



Project Process Overview

Process works best when participants:

- Understand roles and responsibilities
- Know when to perform
- Have a clear view of entire journey

Planning Academic Research Facilities: A Guidebook, NSF, 1992



Key Participants

- Project Shepherd
 - Leader and spokesperson for project
 - Ultimate responsibility to ensure that spaces work
- Project Manager
 - Adds technical point of view
 - Implements plans of institution



Key Committees

- Academic User Group
 - Representatives of faculty & staff (students?)
 - Project Shepherd represents this group
- Project Team
 - Led by Project Shepherd and/or Manager
 - Includes administrators & development office
- Executive Committee
 - Senior administrators
 - Project Shepherd serves on this committee



Project Sequence

1. conceptual stage



2. design stage



3. implementation stage



The politics and process of change: Institutional building-planning teams. Project Kaleidoscope, Vol IV

Involvement by Committees

	Concept Stage	Design Stage	Implement Stage
<i>Executive Committee</i>	★	★	★
<i>Project Team</i>	→	→	→
<i>Academic User Group</i>	→	→	
<i>Design Professionals</i>	→	→	→